

Protocol for Far West, Inc. Annual Meeting September 24, 2022

We want to assure that everyone can hear and to be fair to all our shareholders who participate in The Far West, Inc. virtually. The rules below are intended to promote transparency, to provide an avenue of participation for our shareholders who participate remotely. In order to fulfill those goals, the following protocol must be followed and will be enforced:

Only Shareholders May Participate

Per the Rules of Annual Meeting of Shareholders, only shareholders may attend the meeting.

1. Virtual Participation

The rules stated below are applicable to our shareholders who participate by ZOOM either by video or by phone.

2. Rules for ZOOM Participation

- A. A link for video for those with computers and smart phones and a toll-free phone number for telephonic participation to call in for those without computer or smart phones, or if you do not have dependable internet, has been supplied.
- B. Please mute your Zoom connection if participating by internet. If participating by phone, you will automatically be muted by Zoom.
- C. The Far West Board will appear on your screen if you are using video.
- D. Only the Zoom video link and Zoom telephone will be available

3. General Rules of Decorum

- A. Shareholders are requested to hold their questions and comments until the Question-and-Answer period of the meeting.
- B. All participants must be recognized by the Chair before speaking. This rule applies to motions as well as comments and questions.
- C. In so much as possible, Roberts Rules of Order will govern the general conduct of the meeting.

4. Conduct of Election

- A. The duly sworn and independent Inspector of Election will be on Zoom as well to observe the virtual aspects of the meeting and review the final vote reconciliation prior to certifying the results.
- B. When the chair announces the closing of registration, shareholders who have not yet voted by ballot or proxy will have 30 minutes to vote electronically or to deliver their ballots via email, by fax or by taking a photo and sending via text, provided that you sign your proxy and provide us with the last 4 digits of your social security number.

5. Candidates' Speeches.

- A. Each candidate is given 3 minutes to speak to the shareholders.
- B. No visual aids are permitted.

C. Each Candidate must appear virtually, either via Zoom video or telephone.

6. Specific Rules of Decorum during Question-and-Answer Period.

A. If participating via Zoom, shareholders may submit written questions via email to shareholders@farwestak.com

B. Alternatively,

1. Participants using ZOOM should indicate their request to be recognized by raising their hand

i. Raise your hand and wait to be called on; when called on, unmute and ask your question, then please immediately mute your screen.

ii. Do not interrupt another speaker. We want everyone who wants to speak to do so freely and without interruption.

iii. Be respectful **OR;**

2. Use the messaging feature on Zoom and send us your question that way.

C. Rules applicable to both written and Zoom-video questions

1. All questions must be addressed to the Chair

2. Keep your questions to the point;

3. Only one question at a time;

4. Your question must follow the following format:

a. Your location (e.g. village or city and state)

b. Your name

c. The question: Be as concise as possible.

Remember, only one question at a time. Once you have asked a question, you must wait for its response before posing another question.

d. We will answer questions in the order received.

5. Questions that violate the rules, are unrelated to the meeting or the business of the meeting, may involve personnel issues, or contain offensive language, will be ruled out of order.

6. Shareholders who have already spoken, either in-person or online, wait until all other questioners have had a turn to speak on a given matter before asking a second question or making a comment.

By Order of the Board of Directors



Eugene Carlson, Chair